

# North East Fife



**NEFRC Annual General Meeting**  
**Friday 10<sup>th</sup> November 2017, 7:30pm**  
**Upper Largo Hotel, 4 Main Street, Upper Largo, Leven, Fife, KY8 6EJ**

**PRESENT:** Jenny Cochran (Chair), Laura Welsh (Secretary), Leona Stewart, Joyce Paterson, Sam Dupen, Tori Hughes, Jemma Christie, Colleen Macrae, Stephen Heslop, Karen Heslop, Jennifer Roy, Mandy Peden, Sarah Gillard, Yasmin Vettrino, Jennifer Adams, Gwen Peddie, Vivienne Wilson, Joanna Jack, Lorraine Evans, Debbie Haig, Moira Wood, Morven Peebles, Lesley Howat, Grizelda Cowan, Claire Johnstone, Emma Defew

**APOLOGIES:** Arwen Ogilvy (Treasurer), Sue Lawrie, Bertie Whiteford, Caitlin Wood, Tracy Millar, Diana Lindsay, Kate Grellier, Caryl Ogilvie, Pauline Dow, Donna Summers, Elinor Steven, Morag Snow, Catriona Sealey, Susan Don, Emma Reid, Kim Kirkcaldy

Prepared by: Laura Welsh (Secretary)

Ref no	Item	Main Points of Discussion	Decision	Responsible
1	<b>Welcome &amp; Apologies</b>	Jenny welcomed and thanked everyone for attending the AGM.  The apologies were noted.	Noted	
2	<b>Acceptance of 2016 AGM Minutes</b>	The group went over the 2016 minutes which were agreed as an accurate record.  Jenny proposed and Jen Roy seconded.	Agreed	
3	<b>Chairman's Report</b>	Jenny started off with that she thought the committee had worked hard this year and explained that the committee had completed the actions from the 2016 AGM which were:		

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		<ul style="list-style-type: none"> <li>• Revamped the Facebook – easier for members to see what’s going on.</li> <li>• Calendar now on the website for a better view at a month’s glance</li> <li>• Syllabus was out early</li> </ul> <p>Jenny then went on to say we had a successful jumps out and BBQ at the beginning of the year which was well attended.</p> <p>Open shows in general have been a great success this year. The ODE had a huge number of entries and the comments from competitors was really good! We also had great weather for it too 😊</p> <p>The showing show this year was well supported by sponsors.</p> <p>Erik McKechnie clinics still continue to be supported really well.</p> <p>The club this year subsidised all the winter arena hire which meant we could train indoors which was great.</p> <p>Jenny then explained that we paid £250 to Wilbury Wonder Pony the chosen charity for the year. The money from this was raised from 4 summer leagues.</p> <p>Jenny explained that there were some new clinics this year:</p> <ul style="list-style-type: none"> <li>• James Munro – which was a great success so there are now 3 dates for next year – these are run by Claire Peddie on behalf on the club.</li> <li>• Lucy Jackson – was slightly less successful – had to open up to non-members but think this was due to the date it was held.</li> <li>• Lorenzo Cavailero – Few members attended and there was an issue around instructor insurance.</li> </ul> <p>Jenny then went on to describe some of the challenges of the year.</p> <p>The trophy project to try and locate and ensure all trophies were in good repair was unsuccessful – we have had a big difficulty getting previous members to return</p>		

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		<p>trophies.</p> <p>Communication still remains challenging at times due to wide number of avenues and personal preference – not one method has been used consistently.</p> <p>Poor attendance at lessons over last winter and some into spring has led to cancellation of instructors at last minute.</p> <p>Spring camp was also cancelled due to lack of numbers and club's deposit for this was lost.</p> <p>The issues around a lot of these things is there is a higher amount of competition with Howe being very successful, more people affiliating, and increase in privately run clinics.</p> <p>There were no teams sent to any competitions this year – A team was supposed to attend saddle up but this was unfortunately cancelled due to weather ☹️</p> <p>90% of the committee were new to the roles this year with no official post holders staying so it was difficult to try and put on expected shows/clinics/lessons for the year so less time to get up to speed with the background of the club and historic practices.</p> <p>Overall Jenny thought the year and gone pretty well and wishes the future committee the best of luck.</p> <p>Jenny's report will also be send out as an attachment with the AGM minutes.</p>	<p><b>Task</b></p>	<p>Laura Welsh</p>
<p><b>4</b></p>	<p><b>Treasurer Report</b></p>	<p>Jenny explained that Arwen could not make the meeting due to a prior engagement but she will try to go over the accounts as best she can.</p> <p>Jenny advised that it has come to light by the audit that the accounts are not as</p>		

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		<p>detailed as they should be and apologised to the group for this.</p> <p>For future this will not be the case. Committee has learned from its mistakes. Marion Lamb has spent a lot of time on this and we are internally grateful.</p> <p>A more detailed summary of accounts will be compiled after the new year and will be distributed to members.</p>	Task	Treasurer
5	<b>Presentation of Trophies</b>	<p>Jenny apologised and explained that she did plan to hand out the trophies this evening but explained that the struggle the committee has had to get the trophies back it was not possible this evening and it was thought that an awards evening should be held in the year.</p> <p>It was suggested that we should no longer hand out trophies as this is going to be an ongoing issue – so maybe a sash and big rosette should be awarded and only the 2 main trophies should be presented and these should be engraved by the club before being presented.</p> <p>This seemed to be agreed by most and a task for the new committee to try and organise.</p>	Task	New Committee to organise awards night.
6	<b>Constitution</b>	<p>Sam explained that there was just some minor changes to the constitution made which were to help the flow better and to add a clause around that if you do not turn up to a lesson or cancel than unless you find a replacement you will be charged.</p> <p>There was then a discussion about the how the members received the papers for the AGM if these were to be posted out or if people were happy to receive them by email.</p> <p>It was a majority vote for the changes in the constitution and agreement around that we do not need paper copies posted out to members as long as they are receiving them by email. If individual members want posted copies they will need to request them individually.</p>	Agreed	
7	<b>Age Limit Vote</b>	<p>Discussion was had around the room regarding the age limit for members to be lowered to 16.</p>		

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		<p>Jenny advised this was her idea as she thought the only reason that the age limit was 18 was because we would need a child protection officer but realising we needed one anyway for our open shows that then the age limit could be lowered.</p> <p>Members discussed this subject and it the majority voted against this motion so that membership would still stay as 18 and over.</p>	Agreed – Voted Against	
8	<b>Honorary Memberships</b>	<p>Jenny explained that this year the committee would like to present 3 Honorary Memberships for valued support/deals and use of their facilities and they were awarded to:</p> <p>Viv Wilson - Ovenstone Sandra Low Mitchell – Balcormo Lesley Howat - Kinnarid</p>		
9	<b>Election of Office Bearers and Committee</b>	<p>Stepping down from the committee this year is:</p> <p>Jenny Cochran (Chair) Arwen Ogilvy (Treasurer) Joyce Patterson Kathleen McMillan</p> <p>The club would like to thank these people for their hard work.</p> <p>Colleen Mccrae agreed to join the committee she was proposed by Jenny Cochran and seconded by Claire Johnstone</p> <p>Karen Heslop has agreed to join the committee this year she was proposed by Sam Dupen and seconded by Leona Stewart</p> <p>Stephen Heslop has also agreed to join the committee he was proposed by Leona Stewart and seconded by Emma Defew.</p>		
10	<b>Election of Auditor</b>	<p>Marion Lamb has been elected as the auditor again for next year and we have promised her the accounts will be simpler next year.</p>		
11	<b>Meet new Committee</b>	<p>The new committee introduced themselves.</p>		

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		<p>Sam Dupen (Chair)  Laura Welsh (Secretary)  Stephen Heslop (Treasurer)  Leona Stewart  Jemma Christie  Tori Hughes  Karen Heslop  Colleen McCrae</p> <p>There is still at least one vacancy so if anyone would like to join the committee please contact us.</p>		
12	<b>AOCB</b>	<p>Laura suggested that the Wednesday night could be moved to another evening as we have competition with Howe and we have a lot of shared membership with Fife Riding Club who also hold their club nights on a Wednesday evening.</p> <p>Agreed that a Tuesday was a good night and to try and hold some instruction and events on the weekend also.</p> <p>Jenny Adams suggested that it would be good to hold flatwork and jumping on the same evening – new committee to take forward.</p> <p>Discussion was also had around the state of the wooden working hunter jumps and if we should employ someone to fit them, members thought we should replace them with brown plastic fences so less likely to rot.</p> <p>Members were advised that their subscriptions were now due for renewal.</p>		